

Higher Level Skills

Funding Information Sheet

Eligibility

To be eligible to receive the Queensland Government Higher Level Skills funding, prospective students must meet the following eligibility criteria:

- The student must not hold, or be currently enrolled in a Certificate IV level qualification or higher. This includes any equivalent certificate IV or higher level qualification irrespective of whether the qualification is through a university degree, traineeship or apprenticeship pathway.
 - Please note that Certificate IV qualifications completed at high school are exempt from this criteria
- The student must be at least 15 years of age or above and no longer attending school.
- The student must be an Australian Citizen, or Australian Permanent Resident residing in Queensland; OR a New Zealand Citizen permanently residing in Queensland.

You will be required to provide Identification or other documentation as evidence of your eligibility. Please see Appendix 1 (page 3) of this form to determine what ID/documents you will need to provide.

Tuition Fees

As part of the conditions of the Higher Level Skills funding all students are required to pay a Student Contribution Fee towards the cost of their studies. Students participating in a Higher Level Skills program with Goodstart Institute of Early Learning are required to pay a \$350 contribution fee at the commencement of their study. For holders of a valid Concession Card (Health Card Card/Pension Card) there is a reduced Student Contribution Fee of \$175. You will be required to provide a copy of the valid concession card prior to enrolment.

Goodstart Early Learning employees may be eligible to have the Student Contribution Fee covered by Goodstart Early Learning under the Employer Funded Study Assistance scheme.

Refunds

Refunds of the Student Contribution Fee will only be approved if the student notifies Goodstart Institute of Early Learning they do not wish to continue with their enrolment, in writing, prior to the commencement of their course. Refunds will not be given once students have been issued with their learning and assessment materials as per the Fee and Refund policy.

Terms and Conditions of Higher Level Skills Funding

- Students who commence enrolment in or complete an approved Higher Level Skills funded program are no longer eligible to claim funding in the agreement in any other program.
- Students are required to provide their Unique Student Identifier (USI) in order to receive the Higher Level Skills funding. If a student does not already have a USI they will be required to create at USI at <http://usi.gov.au> and provide their USI to Goodstart Institute of Early Learning.
- On completion or cancellation of enrolment in an approved Queensland Government funded program students are required to complete a Training and Employment Survey.

Higher Level Skills Funding Acceptance Agreement

All students who wish to undertake study via the Higher Level Skills funding with Goodstart Institute of Early Learning are required to complete this Higher Level Skills Funding Acceptance Agreement. Please read through this document and complete sections as required. You will be required to provide ID or documents relating to eligibility, please use the checklist below to determine what documents you will need to supply. Return the completed, signed and dated form along with copies of the relevant ID/evidence of eligibility via email to goodstart@goodstart.edu.au. Failure to complete and return this agreement prior to enrolment will void your application for Higher Level Skills funding and you will be considered a full fee paying student.

Student details

Student name			
Date of birth		Unique Student Identifier (USI)	
Current residential Address			

Declaration

In order to confirm your eligibility for Higher Level Skills funding, please tick the applicable response on the below statements;

1.	I have completed a Certificate IV qualification (or higher level qualification) since I have left school.	<input type="checkbox"/> Yes	<input type="checkbox"/> No
2.	I have read and understand the Higher Level Skills Funding Information Sheet that accompanies this agreement.	<input type="checkbox"/> Yes	<input type="checkbox"/> No
3.	I understand that by commencing enrolment in a Diploma level qualification under the Higher Level Skills funding that I will no longer be eligible for any other Higher Level Skills funding subsidies in the future.	<input type="checkbox"/> Yes	<input type="checkbox"/> No
4.	I will pay a Student Contribution Fee of \$350 (\$175 for Concession) prior to commencement of my enrolment.	<input type="checkbox"/> Yes	<input type="checkbox"/> No
5.	The information I have provided on this form and in my enrolment application is true and correct at the time of application.	<input type="checkbox"/> Yes	<input type="checkbox"/> No
6.	I agree I will notify Goodstart Institute of Early Learning in a timely manner if any of my personal details or circumstance change which may affect my eligibility for Higher Level Skills funding – i.e. change of address.	<input type="checkbox"/> Yes	<input type="checkbox"/> No
7.	I am an Australian Citizen, Australian Permanent Resident or New Zealand Citizen permanently residing in Australia (Queensland).	<input type="checkbox"/> Yes	<input type="checkbox"/> No
8.	I wish to claim the concession card rate and can provide evidence of my valid concession card	<input type="checkbox"/> Yes	<input type="checkbox"/> No

Students signature: _____

Date: _____

If student is under 18 a parent or guardian must also sign the declaration;

Guardian Name: _____

Guardians signature: _____

Date: _____

Office Use Only

Evidence of Australian Citizenship, NZ Citizenship or Permanent Residency or Temporary Visa - Pathway to Permanent Residency			
<input type="checkbox"/>	Green Medicare Card	OR	
<input type="checkbox"/>	Australian or NZ Passport	OR	
<input type="checkbox"/>	Australian or NZ Birth Certificate	OR	
<input type="checkbox"/>	Permanent VISA	OR	
<input type="checkbox"/>	Subclass 309 (Partner Provisional)	OR	Subclass 060 (Bridging Visa F) OR
<input type="checkbox"/>	Subclass 820 (Partner Visa)		

(Subclass visa subject to verification)

Evidence of Australian Citizenship, NZ Citizenship or Permanent Residency or Temporary Visa - Pathway to Permanent Residency			
<input type="checkbox"/>	Green Medicare Card	OR	
<input type="checkbox"/>	Australian or NZ Passport	OR	
<input type="checkbox"/>	Australian or NZ Birth Certificate	OR	
<input type="checkbox"/>	Permanent VISA OR Subclass 309 (Partner Provisional)	OR	
<input type="checkbox"/>	Subclass 060 (Bridging Visa F)	OR	
<input type="checkbox"/>	Subclass 820 (Partner Visa)		

Evidence of Queensland Residency

QLD Driver's Licence(Front/Back), OR Heavy Vehicle or Marine Licence, OR Dept. of Veterans Affairs/Pensioner Concession Card, OR Health Care Card, OR Commonwealth Seniors Health Card, OR Bank Statement issued within last 6 months, OR Australian Electoral Commission document, OR Contract of property purchase, lease/rental document, mortgage/land ownership certificate, OR

Electricity, gas or telephone account, OR Queensland local government rates notice, OR Queensland vehicle registration certificate or renewal notice, OR Australia Taxation Office assessment/Tax-file number confirmation notice, OR Official letter from Centrelink or the Department of Human Services

Evidence of Date of Birth

QLD Driver's Licence(Front/Back) OR Heavy Vehicle or Marine Licence OR 18+ Card OR Birth Certificate/Birth Extract OR Australian, New Zealand or International Passport