Employer Funded Study Assistance Form
for Training Provided by Goodstart Early Learning Limited’s RTO: Goodstart Institute of Early Learning

Terms and Conditions for Employer Funded Study Assistance: Goodstart Early Learning Limited

This document must be signed and sent to Student Services in Goodstart Institute of Early Learning, along with a completed application form, by either email or post:

info@goodstart.edu.au

Goodstart Institute of Early Learning
PO Box 12089 George Street
Brisbane QLD 4003

If you have any questions in regard to the content of this form please call the Goodstart Institute of Early Learning Student Services Team 1800 617 455.

1. I am applying for enrolment in:
   - CHC30113 Certificate III in Early Childhood Education and Care
   - CHC50113 Diploma of Early Childhood Education and Care
   - Other ___________________________________________

2. I acknowledge that the enrolment fee is $120 which is payable at the commencement of my enrolment.

3. I acknowledge that the tuition fee for the course is $130 per unit of competency which is payable for each unit of competency I am enrolled in and actively studying towards competency and/or attempting for competence to be graded.

4. I acknowledge that provided:
   - I continue to comply with the Terms and Conditions for Employer Funded Study Assistance: Goodstart Early Learning Limited (as varied from time to time); and
   - I continue to comply with the requirements of Goodstart Institute of Early Learning relating to my enrolment and study; and
   - I stay in employment with Goodstart Early Learning Limited for 12 months following completion of the course;

Goodstart Institute of Early Learning will not require payment of the tuition fee. I acknowledge that this arrangement is made pursuant to the Goodstart Early Learning 2012 Enterprise Agreement.

5. I agree that:
   - If I fail to meet the above conditions; or
   - If I withdraw from the course at any time prior to the completion date determined within Goodstart Institute of Early Learning’s Confirmation of Enrolment; or
   - If I fail to complete the course by the date determined within Goodstart Institute of Early Learning’s Confirmation of Enrolment;

The tuition fee will become immediately due as a debt payable by me to Goodstart Early Learning Limited.

6. I agree that should I leave employment prior to 12 months after completing the course, the following amounts will be payable by me to Goodstart Early Learning Limited:
   - If I leave employment within 6 months of completion, 100% of the tuition fee; and
   - If I leave employment within 6 to 12 months of completion, 50% of the tuition fee.

7. At its discretion, Goodstart Early Learning Limited may not require me to pay the tuition fee, for example, because of compassionate grounds.

(continued over page)

Page 1 of 2
Employer Funded Study Assistance Form
for Training Provided by Goodstart Early Learning Limited’s RTO: Goodstart Institute of Early Learning

Terms and Conditions for Employer Funded Study Assistance: Goodstart Early Learning Limited

I hereby advise that:

8. If I am required to pay tuition fees to Goodstart Early Learning Limited under this agreement, or if I already have an outstanding debt to Goodstart Early Learning Limited, I authorise Goodstart Early Learning Limited to deduct an amount to be nominated by me from my weekly net wages and paid to Goodstart Early Learning to pay for those tuition fees. I understand that a minimum weekly deduction of $50.00 is required, and that the deduction will automatically stop when I have finalised my fees. I authorise that amount to be deducted if I am required to pay the tuition fees, and understand that I may nominate a greater amount.

9. If I cease working with Goodstart Early Learning Limited, I authorise Goodstart Early Learning Limited to deduct any tuition fee which I owe to Goodstart Early Learning Limited from any money to be paid to me on termination of my employment. Any amount deducted is to be paid to Goodstart Early Learning Limited to cover my tuition fee.

10. For the purpose of enabling Goodstart Early Learning Limited to deduct any amounts owing by me from my weekly net wages (above the minimum amount) or money paid to me on termination of my employment, I agree to complete any documentation reasonably required by Goodstart Early Learning Limited.

11. Where you are studying under a Goodstart Employer Funded Study Assistance arrangement, Goodstart requires details of your academic progression in accordance with the terms and conditions of that arrangement and the terms and conditions of your employment.

Executed as a deed poll and delivered on the date shown below.

Signed and sealed by: ________________________________

Signature

Full Name (please print): ________________________________

Date: ____________________________________________________________________

Centre Name (please print): ________________________________

Amount to deduct each week: $50.00

The minimum weekly payment is $50.00

OFFICE USE ONLY

Date Received by Goodstart Institute of Early Learning: ______ / _____ / ________

Student Services Officer Initials

This document is uncontrolled when printed.

Implementation Date: 16/07/2014

Approved: Institute Manager