

CHC30113

# Certificate III in Early Childhood Education and Care

In this qualification students are taught the skills and knowledge required by educators to support children's learning, development, and wellbeing. Additionally, students will gain an understanding of the laws and regulations that govern early childhood services, and understand their responsibilities for assisting the implementation of the requirements of the Education and Care Services National Law, and Education and Care Services National Regulations, as well as the standards set within the National Quality Standard for Early Childhood Education and Care and School Age Care (National Quality Standard).



Goodstart Institute of Early Learning (RTO 32215)

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1800 617 455

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## Course Entry Requirements

Course applicants must meet the following selection criteria:

- be a current permanent employee (full-time or part-time) of Goodstart Early Learning Ltd \*;
- satisfactory completion of a pre-training review including a language, literacy and numeracy test,
- positive notice of a Working With Children Check (or equivalent depending on state/territory regulations), and
- must hold the unit *HLTAID004 Provide an emergency first aid response in an education and care setting* OR be willing to complete the unit externally (at own cost) prior to course commencement.
- Students must have access to a computer or tablet device with an internet connect and word processing software. Students must also hold a minimum level of technological skills in order to:
  - Create, edit, save word processed documents
  - Navigate and search the internet
  - Access, download, save, and upload documents, photos, etc.

\* Non-Goodstart Early Learning employees who wish to further their career in childcare are advised to visit <https://www.myskills.gov.au/> to find a course provider.

## Duration

The course is completed over 12-18 months via a part time scheduled multi-mode delivery.

## Units of Competency and Program Outline

This course requires satisfactory completion of the units of competency detailed below. Units are arranged in clusters, each cluster allocated to 10 week study periods. Each student will receive an individual training plan that outlines the hours required to complete the qualification.

Study Period	Cluster	Units of Competency	Core (C) / Elective (E)	Nominal Hours	
1 (10 weeks)	Safe Work Practices	CHCECE002	Ensure the health and safety of children	C	63
		HLTWHS001	Participate in work health and safety	C	20
		CHCLEG001	Work legally and ethically	C	55
		HLTAID004+	Provide an emergency first aid response in an education and care setting	C	20
2 (10 weeks)	Foundational Practices	CHCECE009	Use an approved learning framework to guide practice	C	70
		CHCPRT001	Identify and respond to children and young people at risk	C	40
		BSBWOR301	Organise personal work priorities and development	C	30

Study Period	Cluster	Units of Competency		Core (C) / Elective (E)	Nominal Hours
3 (10 weeks)	Children's Care	CHCECE003	Provide care for children	C	70
		CHCECE004	Promote and provide healthy food and drinks	C	35
		CHCECE005	Provide care for babies and toddlers	C	60
4 (10 weeks)	Cultural Awareness & Relationships	CHCECE007	Develop positive and respectful relationships with children	C	70
		CHCECE001	Develop cultural competence	C	70
		CHCDIV002	Promote Aboriginal and/or Torres Strait Islander cultural safety	C	25
5 (10 weeks)	Children's Development	CHCECE010	Support the holistic development of children in early childhood	C	70
		CHCECE013	Use information about children to inform practice	C	40
		CHCECE006	Support behaviour of children and young people	E	30
6 (10 weeks)	Children's Learning	CHCECE011	Provide experiences to support children's play and learning	C	40
		CHCECE012	Support children to connect with their world	E	40

+ To be completed externally (at cost to student) if the unit is not already held and/or current prior to commencement in this course.

## Training and Assessment Methods and Location

The course is delivered part-time via a multi-mode delivery which includes a mix of online, workplace, and self-study approaches.

Students will have access to learning and assessment materials 24/7 via the Goodstart Institute of Early Learning online learning portal. The portal not only houses the learning and assessment materials, but also houses supporting resources to assist students in their understanding of the topics being delivered.

A Lead Trainer is assigned to each student to support the student's learning and application of the skills and knowledge as well as providing guidance in undertaking assessment activities. Lead Trainer's also facilitate additional weekly drop-in workshops via teleconference each Monday.

Goodstart Institute of Early Learning also offers students a dedicated Academic Support service to assist students with their studies. The Academic Support service is available Monday to Friday between 8.30am - 4.30pm (AEST).

*Please note, it is a requirement of this course that all students complete a minimum 120 hours of Vocational Placement in an approved Early Childhood Education and Care Service. For Goodstart Early Learning employees vocational placement hours will be gained on the job as part of your employment.*

## Third Party or Partnership Arrangements

Goodstart Institute of Early Learning (RTO No 32215) partners with Open Colleges (RTO 90796) in the delivery of training and assessment services for this course.

### What does this mean for you?

Firstly, you can be assured that our partner organisations have been fully vetted and the services they deliver regularly monitored by us.

Additionally, Goodstart Institute of Early Learning as the primary Registered Training Organisation retains responsibility for:

- Your enrolment;
- Issuing certification on satisfactory completion of nationally recognised training products;
- Issuing documentation to meet any licensing requirements;
- Course compliance i.e. that the course is delivered to the standard required by the national regulatory body;
- Stepping up if a third party delivering training and assessment closes or ceases to deliver any part of the course that you are enrolled in, and
- Notifying you should a third party be unable to fulfil its obligations in providing training and assessment services, or there are any changes to third party/partner arrangements.

We also manage and resolve any concerns, complaints, and appeals about our organisation, third parties, staff, or other learners. Please raise any issue with the Institute as per our Complaints and Appeals policy located on our website.

## Course Requirements

Students are required to participate in a mandatory Student Induction session prior to commencement of their enrolment. Session times and dates will be communicated to students during the enrolment process.

Students must have access to the internet and some form of word processing software in order to undertake the learning and assessment for this course.

There are no specialist clothing, footwear, equipment or materials required of the course. All course materials and resources are supplied as part of the course.

## Credit Transfer and Recognition of Prior Learning

Credit Transfer (CT) is the recognition by a registered training organisation (Goodstart Institute of Early Learning) of the qualifications, certificates and/or statements of attainment issued by other registered training organisations, universities and TAFEs. While Recognition of Prior Learning (RPL) recognises the knowledge and skills you have gained through previous informal training, and past work and life experience.

If you think that you might be able to apply for CT or RPL, speak with Student Services by calling 1800 617 455 or email [goodstart@goodstart.edu.au](mailto:goodstart@goodstart.edu.au) preferably before course commencement to discuss your options.

Click on the following link for further information about Credit Transfer and Recognition of Prior Learning <http://www.goodstart.edu.au/Future-students/credit-and-recognition>.

## Exit Points

Students may exit at various point of the course offering:

- Students who exit the course prior to the completion of all units will be issued with a Statement of Attainment for those units successfully completed.
- Students who exit the course following satisfactory completion of all CHC30113 Certificate III in Early Childhood Education and Care units of competency (18 units) will be issued with a qualification certificate.

## Further Training and Employment Pathways

### Further Training

After satisfactorily completing CHC30113 Certificate III in Early Childhood Education and Care graduates may choose to further their learning in early childhood by enrolling in the CHC50113 Diploma of Early Childhood Education and Care, or undertake a range of additional related units and qualifications for example in business or training and assessment, or choose to pursue further study at a university or higher education provider.

### Employment

After achieving CHC30113 Certificate III in Early Childhood Education and Care graduates may gain employment as an Early Childhood Educator; Nanny; Family Day Care Worker; Out of School Hours Care Assistant; Recreation Assistant (Children's Services).

## Fees and Charges

### Permanent Goodstart Early Learning Employees

Permanently employed (full-time or part-time) Goodstart Early Learning staff members are able to study this course with Goodstart Institute of Early Learning for no cost and no obligation.

### Trainees and Apprentices

Students that apply for a Traineeship or Apprenticeship may be eligible to receive funded/subsidised training within their state/territory. Information about the relevant funding options and fees will be provided to students on application for their Traineeship or Apprenticeship.

For more information about Traineeships and Apprenticeships and how to apply visit the Traineeships and Apprenticeships page of our website: <http://www.goodstart.edu.au/Future-students/Traineeships-Apprenticeships>.

## Subsidised / Funded Training

Other state-based subsidised and/or funded training options are also available. Please refer to our Subsidised Training section of our website <http://www.goodstart.edu.au/About-The-Institute/Subsidised-Training>.

## Additional Fees and Charges

A fee of \$27.50 (GST inclusive) per cluster will be charged for students who request to have their materials issued in hard copy.

Students who require their completed Qualification or Statement of Attainment to be reissued will be charged a fee of \$55.00 (GST inclusive).

## Refunds

For information regarding refunds, refer to our Fee and Refund policy available on our website <http://www.goodstart.edu.au/About-The-Institute/Policy-and-procedures>.

## Further Information and How to Apply

For more information about studying with Goodstart Institute of Early Learning please visit the website, refer to the Student Guide, or contact Student Services via phone on 1800 617 455 or email [goodstart@goodstart.edu.au](mailto:goodstart@goodstart.edu.au).

To apply for enrolment in this course please email Student Services to [goodstart@goodstart.edu.au](mailto:goodstart@goodstart.edu.au) to receive the online application link and instructions.